

Learn To Swim Class Handbook

It is important that all participants in the Learn to Swim Classes at the J understand our policies to ensure a safe, fun and rewarding experience for each child in the program.

Please read carefully through these policies and if you have any questions you can contact Aquatics Director Lee Hutchens at 713.595.8193 or at lhutchens@erjchouston.org

Registration

Registration is on a first come first serve basis. We strongly recommend registering in advance. Certain classes and times are extremely popular and due to the small nature of the classes, space will be limited. If the preferred class time you are interested in is full, we recommend signing up for another class or you are welcome to join the wait list for that specific class.

Here are your options for registration for our Learn to Swim Class

- 1) In person with the aquatics director or the aquatics administrative assistant
- 2) Over the phone with the aquatics director or the aquatics administrative assistant
- 3) Online at erjchouston.org – only for returning students

If your child is in the Bertha Alyce School, please make sure to let us know which class they are in so we know where to go for pick up and drop off.

It is recommended that each child attend class twice a week so that they are able to receive consistent instruction on their skills in the water. However if you would like to have your child attend class only once a week, you will be able to register after classes have started.

All first time registrants for Learn to Swim classes at the J must complete an evaluation prior to registration. The evaluation will determine which level is best for the student. To set up your evaluation please contact Lee Hutchens at 713.595.8193.

One reusable diaper is included in your class registration for all 2 year olds and for 3 year olds that are not fully potty trained. You will receive a max of two year and they are expected to be worn at every class. If the child that requires a diaper is not in a reusable diaper they will not be allowed to participate in the class that day.

Class Size

In order to offer personal attention to each swimmer in our classes, our swim school adheres to a strict group lesson student-instructor ration

- Infant-Parent Aquatics – 1 to 8
- Starfish – 1 to 3
- Guppies, Minnows, Goldfish – 1 to 4

Swim Attire

All participants must wear appropriate swim attire. For girls, one piece swimsuits and for boys, swimming trunks with a built-in swim liner.

All swimmers under the age of 3 or swimmers over the age of 3 who are not potty trained must wear a reusable diaper at all time while in a pool. It is highly encouraged that each swimmer wear two diapers with the second one being a disposable or another reusable diaper.

You can purchase reusable diapers at the aquatics office for \$10 if you should need one

Watching Classes

If anyone would like to watch a class, we ask that you do so in the bleacher area and not on the pool deck. This will help keep the possibility of distractions down allowing our instructors to focus on teaching the skills for the day

If your presence is a continued distraction during class, we may ask you to watch the class from outside the pool area.

Credits/Refunds/Make Ups

When you register your child for a class, you are reserving a space in a class that is in high demand. We ask you to make sure that any vacations, appointments or other activities do not interfere with the class and the time your child is enrolled.

If the class has not begun and you would like to cancel and receive a credit to your account, you must give written notice to the aquatics director or the aquatics administrative assistant. If we receive the cancellation within 7 days of the first class, your credit/refund will be 75% of the cost of the class.

If a child misses a class that is held for any reason, there will be no credit or refund. If there is room in the same class on a different day, the child may attend that class, with approval from the lead instructor, to make up the missed class. This will only be allowed if there is room in the class and will be on a first come, first serve basis.

If a class is not offered due to facility issues or instructor availability then a credit will be issued to your account or applied to your next session registration fees.

Moving to a New Level

Swimming is a skill that takes time and patience, and some children pick up water skills quicker than others. During each session, you will receive progress reports every two weeks so you are aware of the progress they are making in the class. Once you receive a progress report that lets you know your child is ready to move on to the next level, we will gladly work with you to find the next class that has an opening for your child. In the event that we aren't able to find a class that works for your schedule, your child will remain in their current class until a space becomes open or the next session begins, whichever comes first.

Center Access and Membership

To be able to access the building, the pool and to register for a Learn to Swim class each participant must have an active membership at the J for themselves or as part of a family membership. There are several different membership types that you can choose from, to learn more about them please go to [HERE](#)