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EVELYN RUBENSTEIN JCC  
MERFISH TEEN CENTER

*Picture Your Event Here!*

**BALLROOM RENTAL**

**SPACE:** Ballroom (3,570+ sq. ft.), Lobby & Lounge Area (*"front of building" spaces*)

**RATE:** \$3,250 for 10 hours, includes Security (*one law enforcement professional for 5 hours*); Dance floor rental = \$400 (*Includes time for decorating/set-up before and removing items after event*)

**ADD'L TIME:** \$150/hour without security; \$200/hour with security

**DEPOSIT:** 50% of total amount, due at time contract is signed. Deposit guarantees the date you wish to reserve.

**THE JCC PROVIDES:**

- 72" round dining tables which fit 8-10 chairs around each, comfortably <22 tables available>
- Chairs <250 available>
- 8' and 6' serving tables

**BALLROOM CAPACITY:**

- 200 seated -- 20 round tables with 10 chairs each, without a dance floor\*
- Approximately 18 round tables will fit the space if you plan to use the dance floor\* (*\*\$400 dance floor rental*)

**ADDITIONAL INFORMATION:**

- The renter may use their own vendors for their event needs. Although the Merfish Teen Center is not a Kosher facility, we ask that no shellfish or pork products are served at any event.
- Linens must be rented from external vendor.
- There is a small prep kitchen. Caterers will need to bring equipment for keeping food cold and/or hot, as well as for any preparation.
- There are 66 parking spaces, plus 4 "handicap" spots. Valet parking is strongly recommended for groups of more than 110 guests. We have a preferred vendor for valet parking services – please inquire about rates.
- All renters must provide Certificate of Insurance ("COI"). See Rules & Regulations for type of coverage & limits.

